

**CHRISTCHURCH TOWN COUNCIL**

**RESOURCES COMMITTEE**

Minutes of the Meeting held on 6 April 2021 at 6.00pm via Zoom conferencing facilities

Present:-

Chairman: Cllr P Hilliard

Vice Chairman: Cllr A Coulton

Present: Cllr V Charrett, Cllr M Cox, Cllr C A Gardiner, Cllr F F T Neale, Cllr S Spittle and Cllr Tarling.

Also in attendance: Cllr S Bungey

Apologies: Cllr W Grace

Officers present: Daniel Lucas, Town Clerk  
Susan Roxby, Administrative Support Officer

Members of the Public present: 1

Members of the Press present: None present.

**283. Declarations of Interest**

There were no declarations of interest on this occasion.

**284. Minutes of Previous Meeting**

The minutes of the meeting held on 9 March 2021 were agreed and signed as an accurate record.

Voting: unanimous

**285. Public Participation**

There was no public participation on this occasion.

**286. Public Questions**

There were no questions from the public on this occasion.

Cllr Tarling joined the meeting at 6.02pm.

Cllr Cox joined the meeting at 6.08pm.

### **287. Town Clerk's Report**

An updated schedule of payments for the period 01.03.2021 to 05.04.2021 was submitted and approved and signed, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these minutes in the minute book.

The monthly accounts for the period to the end of March 2021 was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

#### **RESOLVED that:**

- a) the schedule of payments for the period 01.03.2021 to 05.04.2021 be approved; and**
- b) the monthly accounts for the period to the end of March 2021 be noted.**

Voting: unanimous

### **288. Town Council's Website Quotation**

A quotation was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Members were asked to consider a quotation for the Town Council's new website provision. The Town Clerk updated Members that the change in website provision would work towards the Council achieving Quality Council Status.

The Town Clerk informed Members that he would check the first 2 reports to monitor if the Quarterly WCAG Compliance monitoring scan and reports were value for money.

#### **RESOLVED that the Council:**

- a) instructs Aubergine 262 Ltd to set-up, host, provide quarterly monitoring and transfer of website content to new website, as follows:
  - 1) On-off set-up: £975 + VAT
  - 2) Annual SSL protected hosting and basic support £299 + VAT
  - 3) Quarterly WCAG Compliance monitoring scan and reports £299 + VAT
  - 4) Transfer of existing web-content at £25 per hour + VAT
- b) authorises the Town Clerk to enter into and sign the contract with Aubergine 262 Ltd.

Voting: unanimous

**289. Druitt Gardens Pest Control Quotations**

Two quotations were submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'D' and 'E' to these Minutes in the Minute Book.

Members were asked to consider the two quotations received from RoKill and BCP Council to deal with rodent control in Druitt Gardens.

Cllr Coulton felt that Rokill seemed very professional and also the cheaper quotation provided and proposed a motion that Rokill be instructed to deal with the rodent control in Druitt Gardens. This motion was seconded by Cllr Neale. On being put to the vote the motion was carried.

**RESOLVED that the Council:**

- a) Instructs RoKill to deal with rodent control in Druitt Gardens; and
- b) authorises the Town Clerk to enter into a contract with Rokill on behalf of the Town Council.

Voting: unanimous

**290. RESOLVED to pass a resolution to exclude the press and public pursuant to the Public Bodies (Admissions to Meetings) Act 1960 due to the matter relating to the personal information of the matter relating to living individuals.**

Voting: unanimous

**291. Staffing Review - Exempt**

Members were asked to consider the report on a staffing review and to approve the recommendations outlined.

Voting: unanimous

The meeting ended at 7.05pm

CHAIRMAN

DRAFT