

**CHRISTCHURCH TOWN COUNCIL**

**RESOURCES COMMITTEE**

Minutes of the Meeting held on 9 February 2021 at 6.00pm via Zoom conferencing facilities

Present:-

Chairman: Cllr P Hilliard

Vice Chairman: Cllr A Coulton

Present: Cllr V Charrett, Cllr C A Gardiner, Cllr W Grace, Cllr F F T Neale, Cllr S Spittle and Cllr Tarling.

Also in attendance: Cllr D Jones

Apologies: Cllr M Cox

Officers present: Daniel Lucas, Town Clerk  
Susan Roxby, Administrative Support Officer

Members of the Public present: 1

Members of the Press present: None present.

**218. Declarations of Interest**

There were no declarations of interest on this occasion.

**219. Minutes of Previous Meeting**

The minutes of the meeting held on 12 January 2021 were agreed and signed as an accurate record.

Voting: unanimous

**220. Public Participation**

There was no public participation on this occasion.

**221. Public Questions**

There were no questions from the public on this occasion.

## **222. Town Clerk's Report**

An updated schedule of payments for the period 01.01.2021 to 05.02.2021 was submitted and approved and signed, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these minutes in the minute book.

The updated monthly accounts for the period to the end of January 2021 was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Members questioned the Christmas free parking days in Christchurch and why covers had not been placed over the payment meters to ensure that the public did not pay during the free parking period. Members realised that it would not be possible to have the overpayments by residents itemised by BCP Council, as officer time to produce the figures would out way the cost of any refund of overpayments.

Cllr Coulton left the meeting at 6.21pm.

Cllr Coulton joined the meeting at 6.24pm.

### **RESOLVED that:**

- a) the schedule of payments for the period 01.01.2021 to 05.02.2021 be approved; and**
- b) the monthly accounts for the period to the end of January 2021 be noted.**

Voting: unanimous

## **223. Risk Management Strategy – Review**

A report was submitted, a copy of which had been circulated to each member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

The Town Clerk provided Members within an overview of the Risk Management Strategy for 2021. Members were informed that the ongoing management of trees had been identified as red and requiring immediate/moderate attention. Tree consultants were now instructed and the management and actions of those problem trees identified were being actively managed.

Cllr Neale raised the issue of lone working policy and suggested that through technology we could reduce this risk from amber to green if we installed an

app on officers' phones which had alert buttons to raise the emergency services.

Cllr Mrs Spittle raised the issue of Covid19 and whether this should be included on the risk management strategy. The Town Clerk advised that officers were presently working from home and the Town Hall was closed to the public. The Town Clerk advised that this could be added to the strategy if members felt this necessary, but considered that the measures in place was sufficient. Members considered Covid19 should be included in the strategy.

Cllr Spittle left the meeting at 6.34pm.

**RESOLVED that:**

- (a) Members noted the Risk Management Strategy for 2021/2022; and**
- (b) the Risk Management Strategy for 2021/2022 be updated in the Safety of staff and Visitors section to include the mitigation of Covid19.**

**Voting: unanimous**

#### **224. Any Other Business**

Members raised the issue that residents felt that one Planning Committee for the whole of BCP Council may not be the best way for the specific characteristics of the 3 former Boroughs to be fully understood and recognised.

Members suggested that Christchurch Town Council, Highcliffe and Walkford Parish Council, Hurn Parish Council, Burton Parish Council could jointly employ the services of a property consultant to independently review the structure and functioning of the planning committee used in BCP Council single committee in comparison to similar Council's operating practice.

The Town Clerk stated that this issue could not be considered at this committee and that this item would be considered at the next Planning committee scheduled on 23 February 2021.

**RESOLVED that Members noted the verbal update.**

The meeting ended at 7.00pm

CHAIRMAN