



Christchurch Town Council

Old Town Hall
30 High Street
Christchurch
BH23 1EA

Community Committee Agenda

Tuesday, 15 December 2020, 6.00pm

You are summoned to attend a meeting of the **Christchurch Town Council** to be held via Zoom conferencing facilities Council **on Tuesday, 15 December 2020 at 6.00pm.**

Membership:

Chairman: Cllr F F T Neale

Vice Chairman: Cllr S J McCormack

Cllr Mrs S Bungey

Cllr V Charrett

Cllr A E Coulton

Cllr C A Gardiner

Cllr W Grace

Cllr G R Jarvis

Cllr G E E Polson

Cllr Mrs S Spittle

Members of the public wishing to attend the meeting should use the link:

<https://zoom.us/j/95838865314?from=addon>

Meeting ID: 958 3886 5314

Passcode: 759601

The business to be transacted is set out overleaf

Daniel Lucas

Town Clerk

9 December 2020

Agenda

1. Apologies for Absence

To receive apologies for absence.

2. Declaration of Interests

Members are reminded that any disclosable pecuniary interests must be declared including any issues which may arise through predetermination of bias.

3. Minutes of Previous Meeting

To confirm as a correct record the Minutes of the meeting of the Community Committee held on 27 October 2020 (copy attached)

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4. Public Participation

In accordance with the Council's Standing Orders the period of time designated for Public Participation cannot exceed 15 minutes unless directed by the Chairman of the meeting and a member of the public shall not speak for more than 5 minutes.

5. Public Questions

Members of the public who wish to ask a question at the meeting shall give notice to the Town Clerk of the question no later than 12 noon on the working day before the meeting is on. The question stated in the notice shall be the question asked at the meeting. The Chairman will call on those wishing to speak in turn, each questioner being allowed to speak for a maximum of 3 minutes. Those wishing to speak shall state their name and address.

6. Replacement Trees at Christchurch Quay

Members to decide species replacement for x2 failed Willows at Christchurch Quay.

Members may recall that x2 Willow trees have failed at this location (July and November). Given the site is a Conservation Area it is prudent that replacement trees are planted. The Town Council's consultant recommended replacement with either Stone Pine, Holm Oak or Turkish Hazel given the location and exposure to

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report

prevailing winds and that Willows here seem unsuitable. The Local Planning Authority disagree and have recommended replacement with White Willow, Alder or Aspen. Upon seeking further advice, the Council's consultant has recommended Alder as the suitable replacement. Two nurseries have been recommended and have been contacted and quoted as follows:

- 1) Hilliers: Common Alder, 16-18cm girth, 5m height
£150 per tree, Stakes £6, Tie/Spacer £3.
£250 delivery. All prices exclusive of VAT;
- 2) Landford Trees: Common Alder, 16-18cm girth 5m height
£95 per tree, strapping and ties £11.70 per tree. All prices exclusive of VAT. Delivery can coincide with other supply they are doing in the area.

As such it is RECOMMENDED:

- a) That councillors agree to x2 replacement high quality specimen size Common Alder trees be purchased, along with any necessary protective fencing, stakes etc...
- b) Delegates to the Town Clerk to purchase accordingly in line with those quotes cited as Members decide upon and to arrange for delivery and replanting.

7. Tree Works Required at Christchurch Quay

Members have had previously circulated the Council's Tree Survey conducted by Hayden's Arboricultural Consultants for health and safety matters relating to the trees at Christchurch Quay. Members are advised in that survey that certain trees needed tending to within a six-month window.

Within six months:

T001	Fell.
T002	Secondary investigation using micro-drill to determine extent of decay across the lower stem. If there is sufficient sound wood to ensure that the tree is safe to retain undertake a climbing inspection to assess structural integrity of pollard points and if necessary re-pollard. Crown lift to 3m.
T003	Remove deadwood and re-pollard.
T005	Fell.
T006	Undertake climbing inspection to assess attachment between stems at crown break.
T010	Pollard at 3m from crown break.
T013	Secondary investigation using micro-drill to determine extent of decay on the stem's west aspect. If there is sufficient sound wood to ensure that the tree is safe to retain remove deadwood and shorten branches extending east with decay fungus by 5m.
T029	Fell.

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The plan locating those trees identified is included as Appendix 1. It is RECOMMENDED that:

- a) Hayden's Arboricultural Consultants are instructed to act on behalf of the Town Council in liaising, negotiating, preparing and submitting any application as required by the Town and Country Planning Act 1990 and any associated Tree Regulations and or Conservation Area matters for those trees identified above.
- b) Those trees identified as requiring secondary investigations, climbing inspections that such quotes are provided by Hayden's accordingly

8. Community Grants Scheme

Members are advised that there is still budget to extend the Community Grants scheme for a second round of applications and awards. The Town Clerk has liaised with the Community Grants Working Group Chairman, Cllr Mrs Sue Bungey of this intention. It is RECOMMENDED that:

- a) The Town Clerk opens the window for applications on the 21st of December 2020 and updates the website/social media accordingly. The deadline for receipt of applications shall be 4 weeks hence from that date being the 18th January 2021 at the close of business (5pm);
- b) That the Town Clerk summons the Community Grants Working Group as necessary to put into effect the second round of applications and awards as to be agreed by Full Council at a future date.

9. Mayors Mead Car-Park and Boat-parking

For information

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Report

Cllrs
Neale
and
Coulton

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

CHRISTCHURCH TOWN COUNCIL

COMMUNITY COMMITTEE

Minutes of the Meeting held on 27 October 2020 at 6.00pm at the Council Chamber,
Civic Offices, Bridge Street, Christchurch BH23 1AZ

Present:-

Chairman: Cllr F F T Neale

Vice-Chairman: Cllr S J McCormack

Present: Cllr Mrs S Bungey, Cllr A E Coulton, Cllr C A Gardiner, Cllr W Grace, Cllr G R Jarvis, Cllr G E E Polson, and Cllr Mrs S Spittle.

Also in attendance: Cllr L Dedman, Cllr D Jones and Jan Hill, BCP Council

Apologies:

Officers present: Daniel Lucas, Town Clerk and Susan Roxby, Administrative Support Officer.

Members of the Public present: 2

Members of the Press present: None present

110. Declarations of Interest

There were no declarations of interest on this occasion.

111. Minutes of Previous Meeting

The minutes of the meeting held on 17 February 2020 were agreed and signed as an accurate record.

Members queried the reason that a Community Committee had not been held since February 2020 and were advised by the Chairman and Town Clerk that this had been due to lack of business.

Voting: unanimous

Cllr Mrs Bungey joined the meeting at 6.08pm.

Cllr Mrs Spittle joined the meeting at 6.10pm.

112. Public Participation

There was no public participation on this occasion.

113. Public Questions

There were no questions from the public on this occasion.

114. Druitt Hall

Members were asked to consider the report on the current lease provision and Hall circumstances as well as the reasonable estimate for replacement windows, a copy of which appears as Appendix 'A' to these minutes in the minute book.

The Town Clerk advised that there was a 10-year lease for Druitt Hall with a peppercorn rent. Due to the poor state of health of the roof, there is an exemption for the Druitt Hall Community Association (DHCA) and therefore they do not have to repair the roof. The hall sits in a conservation area and a planning application would need to be submitted for completion of replacement windows which the Council would need to budget approximately £40,000 for this project.

Given the age of the building the Town Clerk recommended that a surveyor be instructed to undertake a cost benefit analysis of the building so that Members could make a more fully informed decision.

The Chairman felt that to obtain best value for public money, it would be appropriate for a surveyor to be instructed to undertake a cost benefit analysis and a report be brought to a future meeting.

Members considered that DHCA may prefer to have a replacement building.

Cllr Tarling raised concerns regarding asbestos in the building and that the Council had a duty of care and felt that a feasibility study of the life span of the hall should be undertaken to look at either refurbishment or a replacement hall.

Cllr Jarvis proposed that a surveyor be appointed, this was seconded by Cllr Dedman.

RESOLVED that:

(a) the details of the report and the current lease provision and Hall circumstances as well as the reasonable estimate for replacement windows be noted; and

(b) authorises the Town Clerk to instruct a surveyor or other reasonable profession to conduct a cost-benefits analysis of the cost of replacement windows and the remaining useable life of the property against alternative options including where necessary re-build.

Voting: unanimous

222. Watermans Park

Members received a presentation on Watermans Park from invited speaker Jan Hill, BCP Council. Members were informed this was a new initiative brought forward by BCP and that there were 3 pilot parks in the area to try ideas for better use of parks, including assess improvements and looking at anti-social behaviour and wanted people to use parks and enjoy the green spaces. There were Park Activators who looked at the possibilities for new activities in parks, refreshments facilities and new planting of wildflowers. BCP had received 175 survey responses for the Watermans Park consultation. People counters had been placed in park to see how people use the park and the numbers. BCP were looking at the short medium aspiration for the space and consultation ends on 6 November 2020 and would welcome comments.

A member raised concerns that there was no direct funding and questioned whether the Town Council would be required to provide funding and was advised that BCP had a Fund-Raising Officer to facilitate this.

The Town Clerk advised that the Town Council is due to have 9 parks and open spaces transferred from BCP which would include the Wheel Park and Watermans Park area. Members felt that a strong link was required between both councils to ensure that everyone was fully engaged.

RESOLVED that the Town Clerk be delegated in consultation with the Chairman and Vice-Chairman to response to the BCP Council consultation concerning the Future Parks Project.

Voting: unanimous

223. Scott Hill Lane Play Park

Members were asked to consider the report on Scott Hill Lane Play Park and explore options available to the Town Council in retaining a reasonable play offering for this site, a copy of which appears as appendix 'B' to these minutes in the minute book.

A member felt that the lease should be taken over and maintained by the Town Council to provide the residents in the area with a park.

The Chairman advised that the Town Council did not own the park and that considerable funds would be required to maintain it.

The Town Clerk informed Members that Town Council could put an expression of interest to BCP and the landlord under the Localism Act that the Town Council could step in the lease if BCP wish to surrender it. There was 17 years left on the lease and it would be prudent just to repair or consider whether an extension to an 80 year lease was available.

Cllr Spittle proposed that the Town Council investigate trying to get the park reinstated or to get BCP not to close the park, and the Council to consider how the park could be kept open in the best possible way. This proposal was seconded by Cllr Dedman.

RESOLVED that Members delegate to the Town Clerk to explore the lease options of assignment/sub-lease of part of the lease from BCP Council to the Town Council with the landlord, or surrender from BCP Council and the Town Council to step-in as tenant, and also explore the possibility to obtain a 80-year lease extension.

Voting: unanimous

224. Trees Quomps

Members were asked to consider the report on the three quotations for a tree survey at Christchurch Quay for health and safety purposes in preparation for the forthcoming winter season, a copy of which appears as appendix 'C' to these minutes in the minute book.

Cllr Mrs Spittle proposed that the second quote provided by Hayden's Arboricultural Consultants Limited be contracted to undertake a tree survey at Christchurch Quay, this proposal was seconded by Cllr Coulton.

RESOLVED that the three quotations for a tree survey at Christchurch Quay for health and safety purposes in preparation for the forthcoming winter season be noted and delegate to the Town Clerk to contract Hayden's Arboricultural Consultants Limited as the Council's chosen provider.

Voting: unanimous

225. Social Media

The Town Clerk informed members that a request had been received from Cllr Coulton for Councillors to be appointed to liaise and assist on social media.

The Town Clerk advised that all Members could be involved in assisting with social media and that posts could be sent to the Town Clerk to promote the Town Council. A Members WhatsApp group could be created for social media posts.

Cllr Charrett advised that she would make enquires with the previous council that she had been a member of to obtain information on the arrangements for social media posts on their council's Facebook page.

Members agreed that all Councillors should be able to assist with social media posts and that this be reviewed and brought back to Full Council.

RESOLVED that The Town clerk be delegated to create an unpublished draft Facebook page for consideration by Full Council with options for assistance on media posts by members. The Town Clerk shall have access to the password and usernames to this account solely

Voting: unanimous

The meeting ended at 8.25pm

CHAIRMAN

Appendix 1



CATEGORY AND DEFINITION

Trees unsuitable for retention	
Category U	Trees of such quality that they can not reliably be retained for a period of 10 years from the date of survey.
Trees to be considered for retention	
Category A	Trees of high quality with an estimated remaining life expectancy of at least 40 years.
Category B	Trees of moderate quality with an estimated remaining life expectancy of at least 20 years.
Category C	Trees of low quality with an estimated remaining life expectancy of at least 10 years, or young trees with a lower estimated life expectancy.

NOTE:
 Hayden's Arboricultural Consultants were not provided with a Topographical Survey or Base Plans showing the positions of the trees/landscape features on the site, so their locations have been fixed using GPS. As such the position of the trees/landscape features should not be taken as exact but gives a fair distribution of their locations on site.



LEGEND

	Tree requiring urgent work (Immediately) - Priority 1
	Tree requiring work within 8 Months - Priority 2
	Tree requiring work within 1 year - Priority 3
	Tree requiring no works at present
	Dead or Dying Tree

The position, condition, and dimensions of the trees are based on a site survey undertaken on 11/11/20.
 The original of this drawing was produced in colour - a monochrome copy should not be relied upon



HAYDEN'S
 Arboricultural Consultants

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Client	Christchurch Town Council	Health & Safety
Location	Christchurch Quay, Christchurch	
Date	12/11/2020	Client: C1/Pro18491-D-H&S-Christchurch Quay
Scale	1:500 (A1)	Drawn by: LB